

MINUTES OF CHORLEY 3 TIER LIAISON

MEETING DATE **Wednesday, 17 September 2014**

MEMBERS PRESENT: Councillor Steve Holgate (Chorley West Division, Lancashire County Council) (Chair), Councillor June Molyneux (South Eastern Parishes, Chorley Council) (Vice-Chair),
Lancashire County Councillors: Bev Murray (Chorley South Division, Lancashire County Council), Kim Snape (Chorley Rural East Division, Lancashire County Council) and John Fillis (Cabinet Member for Highways and Transport),
Chorley Borough Councillors: Marion Lowe (Chorley Town East), Eric Bell (Clayton and Whittle), Doreen Dickinson (Western Parishes), Pauline Phipps (Chorley Town West), Alistair Bradley (Chorley Town), Gordon France (Eastern Parishes) and Mike Handley (Euxton, Astley and Buckshaw)
Town and Parish Councillors: Laura Lennox (Astley Village Parish Councillor), John Pigott (Bretherton Parish Council), Harold Heaton (Charnock Richard Parish Councillor), Anne Peet (Croston Parish Councillor), Ann Woodhouse (Cuerden Parish Councillor), Katrina Reed (Euxton Parish Councillor), Malcolm Allen (Heapey Parish Councillor), Marel Urry (Hoghton Parish Councillor), Glen Hester (Rivington Parish Councillor), Terry Dickenson (Wheelton Parish Councillor) and Steve Perry (Withnell Parish Council)

OFFICERS: Gary Hall (Chief Executive), Jamie Carson (Director of Public Protection, Streetscene and Community), Sarah Palmer (Localities Officer, Lancashire County Council), Carol Russell (Democratic Services Manager), Ruth Rimmington (Democratic and Member Services Officer), Simon Clark (Head of Health, Environment and Neighbourhoods) and Angela Barrago (Time Credits Facilitator)

APOLOGIES: Lancashire County Councillors: Keith Iddon (Chorley Rural West Division, Lancashire County Council) and Mark Perks (Chorley North Division, Lancashire County Council) Town and Parish Councillors: Dan Croft (Adlington Town Councillor), Ian Horsfield (Anderton Parish Councillor), Robert Booth (Bretherton Parish Councillor), Darren Cranshaw (Brindle Parish Councillor), John Taylor (Charnock Richard Parish Councillor),

David Cole (Coppull Parish Councillor), Peter Lloyd (Heskin Parish Councillor) and Tina Newall (Whittle-le-Woods Parish Councillor)

PUBLIC: Charles Ian Oakes (Heath Charnock Parish Councillor)

14.9 Welcome by the Chair

The Chair welcomed everyone to the meeting.

14.10 Minutes of meeting Wednesday, 16 July 2014 of Chorley 3 Tier Liaison

The minutes were confirmed as a correct record.

14.11 Item requested at the last meeting: feedback from the first meeting

The meeting noted the feedback received.

Terry Dickenson, Wheelton Parish Council, commented that he was pleased with the meeting as it involved all three tiers of local government.

The Chair highlighted the importance of each tier requesting items for the agenda and to ensure that information flowed between all tiers. To this end email addresses had been requested for all Town and Parish Councillors, from the clerks, to widen the distribution for the monthly electronic bulletin, intheboro.

It was **AGREED** it would be useful for feedback to be requested after each meeting for the first year as the meeting was evolving.

14.12 Questions from Members of the Forum and the public

Terry Dickenson, Wheelton Parish Council, advised a response had been received from Parkwise. An offer had been made for an out of hours visit, although this would cost a fee. June Molyneaux, Adlington Town Council, advised a similar response had been received. Malcolm Allen, Heapey Parish Council, noted that there were enforcement issues within the Town Centre and suggested that the Chorley Council off street parking enforcement officers also took on street parking enforcement in the Town Centre. Laura Lennox, Astley Village Parish Council, and Steve Perry, Withnell Parish Council, highlighted parking issues in their areas.

County Councillor John Fillis, LCC Cabinet Member for Highways and Transport, advised that Parkwise officers had visited Wheelton during the day, but had not seen evidence of issues. Out of hours enforcement was not carried out across Lancashire, but would carry a charge if this was undertaken. It was **AGREED** that County Councillor Fillis meet with Terry Dickenson to discuss this further. It was suggested that any issues with dangerous parking be raised at the local PACT meeting or with PCSO's.

Laura Lennox, Astley Village Parish Council, advised that Town and Parish Council's were not listed as partners on Chorley Council's website. Gary Hall, Chorley Council Chief Executive, advised he was aware of the issue and was dealing with it.

Terry Dickenson, Wheelton Parish Council, requested an update on the My Parish project. It was AGREED that an update be circulated following the meeting. It was noted that there was reporting functionality associated with My Parish which could be helpful for Parishes to record service requests in relation to their assets.

June Molyneaux, Adlington Town Council, highlighted the aspiration for more trains to stop at Adlington station. Currently, one train an hour stopped and there was a wish to have two stop per hour. County Councillor Fillis explained that the tender for the provision of train services from 2016 was currently being developed. There was a need for authorities across the north to work together to get the best possible service from the railways going forward.

Marel Urry, Hoghton Parish Council, queried whether dog waste could be disposed of in litter bins. Simon Clark, Head of Health Environment and Neighbourhoods, advised that the regulations relating to this had changed a few years ago so that dog waste could be disposed of in a litter bin. The Council had replaced the dog bins it owned with larger litter bins. If a Parish Council wanted to have dog bins which they owned replaced with litter bins they were advised to contact the Council on 01257 515151 or email contact@chorley.gov.uk

Laura Lennox, Astley Village Parish Council, thanked Chorley Council for the replacement of a litterbin and the inclusion of a cigarette stubber on the top. This had had a positive impact on the litter from cigarettes in the area.

Malcolm Allen, Heapey Parish Council, highlighted concerns about the roadworks on Market Street, Chorley potentially affecting the Christmas trade for shops in the town centre. County Councillor Fillis advised he had recently been made aware of this issue. He had spoken with officers in the highways department and **AGREED** to work with Chorley Council and the traders in the Town Centre to try and resolve this.

14.13 Item requested at the last meeting: Projected school intakes to reception classes

The Chair introduced the item which had been requested at the previous meeting.

The projected intakes to reception 2015, 2016 and 2017 were enclosed with the agenda. It was noted that this was a complex issue.

Alistair Bradley, Chorley Town, noted that overall there was sufficient provision, but that in certain places there was a lack of provision. This included the high schools.

Bev Murray, Chorley South Division, advised there was a meeting for County Councillors on Friday to discuss this. Gary Hall, Chorley Council Chief Executive, advised that the Central Lancashire Strategic Planning Joint Advisory Committee were also undertaking a piece of work on this issue.

It was **AGREED** that a future agenda item be presented once plans were in place on how to take this issue forward.

14.14 Item requested at the last meeting: Traffic Asset Management Plan

County Councillor Fillis, LCC Cabinet Member for Highways and Transport, presented this item.

The Transport Asset Management Plan (TAMP) was the county council's approved Plan and investment strategy that identified the key strategic priorities of LCC as highway authority during the period 2015-2030.

The Plan was a fundamental change from tackling, 'worst first' to one aligned to the Department for Transport's philosophy that, 'prevention is better than cure'. It recommended that resources were used to reduce key maintenance backlogs through preventative methods.

It set out the principles and approach that the county council would use to determine the priorities for allocating capital resources to highways and transport assets.

The analysis indicated that the county council required approximately £35m per annum to maintain all its transport assets at their 2013 levels. The direct allocation likely to be received from central government, via the Department for Transport was £25m per annum. This funding shortfall provided a real challenge to do more, or even the same, with less.

In the last few years there had been a number of severe weather events (long, very cold winters and flood events) which had had an impact on the network and accelerated the deterioration of assets.

Preventative intervention works were proposed to reduce maintenance backlogs. Such works involved treatments that were generally carried out at an earlier critical stage in an asset's life-cycle and were usually less expensive and less intrusive.

Key maintenance backlogs would be reduced over a ten to fifteen year period, the effect of which will be that the level of available funding broadly matched the amount needed to maintain all our assets.

The aim was that all roads would be of a good standard in five years. It was noted that residents didn't like the excess chippings which occurred after surface dressing. These chippings were part of the process and any excess were swept away and gutters cleared. The most important part of the process was that the road had been sealed with tar, and the chippings were used to protect the tar. Graham Ashworth, Heath Charnock Parish Council, advised that, long term, the best method was where the chippings were fully immersed. CC Fillis **AGREED** to investigate this with officers.

Steve Perry, Withnell Parish Council, thanked CC Fillis for the explanation.

Kim Snape, Chorley Rural East Division, queried progress on replacing white lines when roads had been dressed. CC Fillis advised that the white line team were catching up. The focus was that the job was done right the first time.

Ann Woodhouse, Cuerden Parish Council, advised there were issues on Shady Lane, Cuerden, where Lancaster Lane required some maintenance in terms of road widening and kerbs. There were also issues with highway grass cutting. CC Fillis **AGREED** to look into these issues.

The Chair thanked CC Fillis for presenting the item.

14.15 **Item from the work programme: Spice Time Credits**

Angela Barrago, Locality Facilitator, Chorley gave a short presentation which can be accessed [here:](https://democracy.chorley.gov.uk/ieListDocuments.aspx?CId=732&MId=3965&Ver=4)
<https://democracy.chorley.gov.uk/ieListDocuments.aspx?CId=732&MId=3965&Ver=4>

Spice and the Young Foundation were working with Lancashire County Council and Chorley Council to introduce Time Credits to Lancashire. Time Credits were a way of enabling local people to make a difference in their communities and local public services. The scheme in Lancashire was launched in September 2013 in Chorley, and had a broad health and social care focus.

Time credits were a way of thanking people for the time that they gave to their local community. If a person gave one hour of time to a community organization, they earned one time credit that could be spent on a range of activities in the local area for example, an adult learning course, a museum visit, a physiotherapy session or a show at the local theatre.

As well as recognizing the value of individual contributions, Time Credits strengthened and built communities by engaging those who might not normally get very involved in their local area. The scheme encouraged people to be involved in different ways and it helped to build local networks, by linking community groups, organizations and individuals.

Terry Dickenson, Wheelton Parish Council, queried how many young people were involved. Angela **AGREED** to forward this information to Terry.

It was **AGREED** that an article about Time Credits be placed in the next edition of intheboro.

Marel Urry, Houghton Parish Council, suggested that leaflets be placed in the mobile libraries.

Jamie Carson suggested that the representatives from Town and Parish Councils discuss Time Credits within their areas, see how they could help to embed them and suggest projects which could get involved. This was **AGREED** with feedback to be received at a future meeting.

Further information can be found here: <http://chorley.gov.uk/Pages/AtoZ/Lancashire-Time-Credits.aspx>. Angela can be contacted by email angela.barrago@chorley.gov.uk or on 01257 515902.

14.16 **Item from the work programme: Adoptions of Estates**

County Councillor Fillis (Cabinet Member for Highways and Transport) presented this item.

An update from Lancashire County Council was enclosed with the agenda on Section 38 agreements (a highways adoption agreement). Under Section 38 of the Highways Act 1980, a local highway authority could enter into a legal agreement with a developer to adopt a highway provided the highway had been constructed to a specified standard and to the satisfaction of the local highway authority.

CC Fillis advised that there had previously issues with developers ceasing to trade following the completion of estates. In addition, LCC had no powers to force developers to bring estates to adoption. The outstanding estates were being worked on and resolved over time.

The Chair advised that, following an Overview and Scrutiny Inquiry into the adoptions process Chorley Council had established the role of Development Implementation Co-ordinator (effective July 2014) which would primarily be responsible for co-ordinating the delivery of Section 106 planning obligation, responsibility for the administration and management of the Community Infrastructure Levy notices and collection and working with developers and partners to ensure a proper and effective adoption program could take place in a timely manner.

Kim Snape, Chorley Rural East Division, noted the issues faced at Owsten Court, near Horwich where LCC had noted that delays in adoptions were due to Bolton not adopting roads. She advised that there had been a breakdown in communication as, in fact, the roads in Bolton were already adopted. CC Fillis **AGREED** to chase the adoptions of these roads.

It was noted that there were other estates in the Borough which weren't adopted, and these were now being worked through, but would take time. The key point was for each partner to engage to bring these to conclusion.

In response to a question, Jamie Carson advised that it was not possible for Chorley Council to delay planning applications, in lieu of adoptions issues, as the developer could take the Council to court for non-determination. This would mean that planning applications would not be determined at local level.

It was **AGREED** that this agenda item be revisited in 12 months time.

14.17 **Item requested by Heapey Parish Council**

Malcolm Allen, Heapey Parish Council, advised that the request related to gritting and snow in rural areas and a better system for reporting. The suggestion had been a

service improvement for the County Councillors to have details of the on-call highways officer so that they can report any out of hours issues. The Parishes could then report their issues to their respective County Councillor.

CC Fillis **AGREED** to look into this proposition, although he noted that not all County Councillors would necessarily agree to this.

Kim Snape, Chorley Rural East Division, noted that out of hours calls were directed to the Police, but that the response in these circumstances from the Police was lacking. CC Fillis **AGREED** to take this up with the Police. Laura Lennox, Astley Village, suggested CC Fillis approach the Police and Crime Commissioner.

Gary Hall, Chief Executive Chorley Council, noted that with resources decreasing there would be a need to think creatively for a solution to this.

14.18 Item requested by Charnock Richard Parish Council

Harold Heaton, Charnock Richard Parish Council, advised that the request related to a specific project in Charnock Richard and was linked to funding for the refurbishment of Village Halls or Community Buildings, especially in deprived rural areas.

Jamie Carson, Director of Public Protection, Streetscene and Communities Chorley Council, noted that a meeting was scheduled for Friday to discuss how the Council could move this project forward.

14.19 Item requested by Eccleston Parish Council

There was no representative from Eccleston Parish Council at the meeting. The request related to the interpretation of Policy HS3: Private Residential Garden Development of the Chorley Local Plan 2012 - 2026 by the LPA as planning applications which, on the face of it, appear contrary to Policy HS3, have been approved by the LPA.

Jamie Carson, Director of Public Protection, Streetscene and Communities Chorley Council, noted that a detailed response to this had been enclosed with the agenda, but commented that the Policy needed to be considered in the wider context of the Local Plan.

14.20 Items for future meetings

The Chair advised that the next meeting would be held on 21 January 2015 and requested that any agenda items be requested via Ruth Rimmington on ruth.rimmington@chorley.gov.uk by Friday, 12 December.

Future potential agenda items were the public health agenda, the Public Service Reform Board and budget consultations.

14.21 **Any urgent business previously agreed with the Chair**

Steve Perry, Withnell Parish Council, raised an item in relation to planning applications where the required notice did not appear to have been displayed, at the property and in the surrounding areas.

John Pigott, Bretherton Parish Council, supported this.

Jamie Carson, Director of Public Protection, Streetscene and Communities Chorley Council, **AGREED** to investigate this.

Chair

Date